

QUEENS GRANT HIGH SCHOOL
Schedule Change Request Form
School Year 2010-2011

Student Name: _____ Date: _____ Grade: _____

Class Drop: _____ Class Add: _____

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Reason for change(s):

*Request that do not include an explanation will not be considered.

Valid Reasons for a schedule change:

- *Lacking school identified prerequisite
- *Prior credit received in this course
- *Failed course
- *Graduation Requirement Needed
- *Seniors pursuing concurrent enrollment or work release
- *Level change (standard, honors, AP)

Request must be submitted on this form and returned to Queens Grant High School by August 29, 2010. These may be sent via fax, US Postal Service, or personal delivery.

Student Signature: _____

Parent Signature: _____

Please note: This is only an application; you must attend all assigned courses until after this form has been completed and reviewed. You will be notified in homeroom whether your request is approved or denied. Failure to fill the form out correctly or turn it in on time will mean that your request will not be considered.